



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION
AND SKILL DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhawan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

Memo No.: WBSCTVESD/TED/2023-24/0828

Dated, Kolkata, the 20th September, 2023

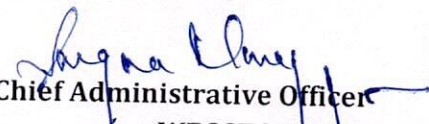
NOTIFICATION

**GUIDELINES TO THE CANDIDATES - REGARDING 3RD SPOT COUNSELING ON 22ND & 23RD
SEPTEMBER, 2023 FOR ADMISSION IN DIPLOMA IN ENGINEERING & TECHNOLOGY IN AY
2023 - 2024.**

1. In the 3rd Spot Counselling,
 - **Registration & Merit List of the candidates to be completed on 22nd September, 2023 &**
 - **Admission of the Registered candidates of 22nd September, 2023, as per merit list to be completed on 23rd September, 2023, by 5pm.**
2. **On 22nd September, 2023**, candidates must reach the concerned polytechnics based on the vacancy details provided on the Council portal sctvesd.wb.gov.in
3. For Registration, all the candidates are to report by **2:00 pm at the Institution on 22nd September, 2023. No candidate will be allowed to participate after the reporting time.**
4. **Merit list of the candidates shall be declared by the institute on 22nd September, 2023** based on the candidates appeared for Final SPOT Counselling.
5. Merit List will be drawn on ranks obtained by the candidates in JEXPO/ VOCLET exam. Preference will be given to JEXPO/ VOCLET Candidates for seat filling.
6. For candidates who did not appear for JEXPO/ VOCLET a separate merit list will be drawn based on the candidate's score in qualifying exam (optional subjects will not be considered while considering the score) as per the criteria specified by AICTE in AY 2023-24.
7. In case of a tie, age has to be considered. The candidate with earlier Date of Birth will get the preference.
8. Candidates are to wait at the institution, for the **Merit list declaration on 22nd September, 2023.** Once the Merit list is declared, no further candidate's name will be entered.
9. **Admission of the Merit Listed candidates at the institution may take place on 22nd September and 23rd September, 2023** in the respective disciplines. The candidates need to act as per the instruction of the institution. This Admission of the merit listed candidates shall take place, online in the portal, on verification of the documents of the candidates by the institution, within 5pm of 23rd September, 2023.
10. All documents related to admission need to be carried by the candidate (as given in Annexure I) for verification by the institute. All documents related to admission to be verified by the

institute, for every candidate eligible for admission. Admission to be carried out as per the marks of Class X or equivalent examination for 1st Year & Class XII or 2 years consolidated ITI examination for 2nd year, as per AICTE guidelines of 2023-24.

11. Admission will be denied to candidates who fail to bring all or any of the listed documents for verification by institutes on the 23rd of September 2023.
12. Admission will be denied to any candidate who has wrongly listed his/her name in reserved category but fails to submit the relevant documents.
13. Admission will be denied to candidates who are found to have made wrong declaration at time of Registration or during filling of JEXPO/ VOCLET form.
14. Admission will be denied to the candidates already Registered in any of the Polytechnics.
15. Once verified by the institution, Candidate has to pay the following amount online in the portal, Counselling fees - Rs 500/- (JEXPO/VOCLET Candidates do not have to pay the Counselling fees) + Admission fees - Rs 250/- (Admission Fee of Rs. 200/- & Tuition fee for 1 month @ Rs.50/ month) (Note: For TFW Candidates, it is Rs 500/- + Rs200/-)

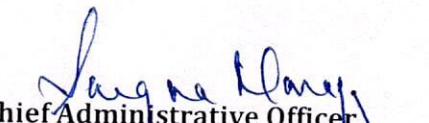

Chief Administrative Officer
WBSCT&VE&SD

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Dated, Kolkata, the 20th September, 2023

1. Sr. P.S. to Principal Secretary, TET&SD, Karigari Bhawan
2. Chairperson, WBSCT&VE&SD
3. Director, DTET, Karigari Bhawan
4. Principal/Head of the Institutions of Diploma in Engineering & Technology under WBSCTVESD
5. Office Copy


Chief Administrative Officer
WBSCT&VE&SD

Annexure I

1. Two copies of this Final Allotment Letter cum Money Receipt.
2. Original Aadhar Card or any Photo identity card along with a copy of the recent passport size photograph of the candidate.
3. Admit Card of Madhyamik or equivalent examination or Birth Registration Certificate.
4. Mark sheet and/or Certificate of Madhyamik / equivalent examination in original.
5. Mark sheet and/or Certificate of Class XII or 2 years consolidated ITI examination for 2nd year, with subject combination as per AICTE guidelines of 2023-24.
6. JEXPO Admit Card.
7. SC/ST/TFW Certificate in original (required if allotted through SC/ST/OBC-A/OBC-B quota only) issued by competent authority of the Government of West Bengal. (ONLY SC/ST candidates have to produce filled-in Domicile Certificate in the prescribed format).
8. Certificate in original w.r.t Tuition Fee Waiver (TFW) Scheme issued by competent authority (required if allotted through TFW quota only).
9. A Medical Certificate obtained from a Registered Medical Practitioner / Medical Officer stating therein that the candidate has no color blindness, and fit to pursue Technical course. The certificate should possess Signature, Stamp and Registration Number of the Registered Medical Practitioner / Medical Officer.
10. Filled-in Anti Ragging Affidavit with provision for signature of both the student and the Parent/Guardian.
11. One set of Photocopy of all documents.